

LETTER OF CREDIT INSTRUCTIONS

TO:

F	NAME
R	COMPANY Cardinal Scale Mfg Co
O	ADDRESS 203 E. Daugherty
M	CITY Webb City STATE MO. ZIP 64870
	TELEPHONE 417-673-4631 TELEX 417-673-5001

Following are the particular details we wish to have included in your documentary Letter of Credit, issued in reply to our Pro Forma invoice number _____ dated _____.

Please instruct your bank to open and issue this credit in accordance with the following terms and subject to the Uniform Customs and Practice for Documentary Credits, International Chamber of Commerce Publication 500 (revision currently in force).

We have made every effort in these instructions to provide you with terms that can be easily accommodated. If you or your bank are unable to comply with these terms and conditions please consult with our offices prior to the issuance of the credit to avoid delay or non-shipment. Thank you for your cooperation.

- 1. This Letter of Credit shall be irrevocable.
- 2. This Letter of Credit shall be advised by:

UMB Bank, n.a., International Department
 1010 Grand Blvd., Kansas City, MO 64106 USA
 P.O. BOX 419226, Kansas City, MO 64141-6226
 Telex: 6875032 UMN BK UW
 S.W.I.F.T.: UMKCUS44

- 3. The credit shall be payable at the counters of the _____ negotiating bank in the U.S.A.

- 4. The credit shall show as beneficiary: Cardinal Scale Mfg Co
 203 E. Daugherty
 Webb City, MO. 64870

- 5. The credit shall be payable in USD\$, in the amount not to exceed _____

- 6. The credit shall be payable at sight
 _____ days from sight
 _____ days from transport document date
 upon presentation at the counters of the bank stated in item #3 above.

- 7. The Letter of Credit shall not be transferable

- 8. The credit shall show that all banking charges incurred outside the beneficiary's country are for the account of the applicant.

- 9. Partial shipments are allowed are prohibited

- 10. Transshipments are allowed are prohibited

- 11. The credit shall allow for required transport documents dated no later than _____.

- 12. The credit shall allow for a minimum of ___TEN (10)___ days after the required transport document date for presentation of documents at the counters of the bank stated in item #3.

- 13. The required documents should include:

Commercial Invoice total FAS FCA FOB CFR CIF _____ (named point)

Commercial Invoice shall cover Merchandise as described in Pro Forma Invoice no. _____
 or the following: (give brief description of goods)

Packing List

Insurance Certificate showing insurance provided by seller in the amount of _____.

Air Waybill Combined Transport Document Marine Bill of Lading

Consigned to: _____

Consigned to the order _____

Bill of Lading shall be marked need not be marked "on board"

Transport document to be marked freight prepaid freight collect

Shipping documents required shall show as origin _____
 and as the destination _____.

Other required documents: _____

14. If designated, the forwarder shall be shown as

15. If designated, the carrier shall be shown as

16. Special Instructions: _____.